



Date:

To Whom It May Concern:

Sassy Caps is a network of volunteers who create soft and fun hats to give to people undergoing chemotherapy. Hats can be knitted, loomed, crocheted, or sewn and can be given anywhere in the world. To read more about our organization's mission, visit our website at www.sassycaps.org. You can also "Like" us on Facebook.

As a local business that frequently gives back to the community, I am contacting you to request your support in the form of donated yarn, material, or other supplies. One hundred percent of your donation will go to the creation of Sassy Caps locally.

We have asked that any volunteers who receive a donation post about it on our Facebook page with a link to the donating business, to offer free advertising to donors through social media. Upon receipt of your donation, we will provide a thank you letter, which will serve as a receipt for your tax records.

Please contact me at the phone number or email listed below to coordinate pickup of your donation, or to address any questions or concerns you may have. We sincerely appreciate your support of community organizations like ours.

With gratitude,

Sassy Caps Volunteer

Name:

Phone Number:

Email: